

Writing a Motivation Letter: Key Tips

The letter should be short, concise, and precise: no longer than 1-1.5 pages.

The goal of the letter: To clearly explain *why* and *what* you want to study/research at the host university.

- What is the specific topic that interests you, and how would the mobility period at the host university contribute to learning/researching it?
- What is most attractive to you about the host university's educational offerings, and why? / What can the host university add to your planned research (library materials, laboratory work, consultations, etc.)?
- How would the period abroad complement and expand your current education? / What achievements have you made so far in the relevant (research) area?
- What results do you aim to achieve during the Erasmus+ mobility at the host university? What do you expect from the studies/research/consultations there?
- How will this mobility contribute to the realization of your future plans and academic progress?

In the motivation letter, you introduce yourself to the academic coordinators and staff of the host university for the first time, so it is important to make a good impression. You can achieve this within the framework of the motivation letter by clearly demonstrating that you understand the genre and can handle this task well, clearly articulating why you want to carry out this specific mobility.

Therefore, it is advisable to avoid:

- Irrelevant topics;
- Lengthy presentations of your research or study plans;
- Detailing previous achievements that are irrelevant to the actual content of the motivation letter;
- Overly complicated formulations, exaggerations, and grandiose statements.