

Enter Hungary Guide

<https://enterhungary.gov.hu/eh/>

ELTE Department of Erasmus+ and International Programmes 2024

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Outline

1. How to create an account?
2. Submission of Registration Certificate of an EEA citizen
3. Submission of request for residence permit for the purpose of study
4. Submission of request for extension of residence permit for the purpose of study
5. Announcement in case of student mobility
6. Change of accommodation

All of your cases appear in the opening page – case number starts with ‘EH’

1. Creating an account

The image shows a sequence of three screenshots from the Enter Hungary website. The top screenshot shows the 'Enter Hungary' logo and a 'Sign in' button with flags for Hungary, the UK, and the EU. An arrow points from the 'Sign in' button to the middle screenshot. The middle screenshot shows a 'Sign in' form with fields for 'identifier / email address' and 'password', a 'Sign in' button, and a 'back' button. A red box highlights a link that says 'Don't have an account? Registration >'. An arrow points from this link to the bottom screenshot. The bottom screenshot shows a 'Registration' form with radio buttons for user roles, fields for 'Surname (as in passport)', 'First name (as in passport)', 'phone number', 'date of birth', and 'email address', and a 'Registration' button. A 'back' button is also visible at the bottom.

Enter Hungary

Sign in

WELCOME TO THE ENTER HUNGARY PAGE OF ENTERHUNGARY!

After clicking on "Sign in," the Registration button appears in 10 seconds.

Sign in

identifier / email address

Password

Sign in back

Don't have an account? Registration >

Registration

I act as a private individual, in my own case

I act as a lawyer, as a proxy

I act as an employer, representing a company

Surname (as in passport) First name (as in passport)

phone number date of birth

YYYY-MM-DD

email address

Registration

back

After clicking on the Registration button, you will receive an email with a link, click on it and set your password. After setting your password, your account is created, and you can sign in and start the application/extension process.

2. Registration Certificate of an EEA citizen

Click on new application → EEA citizen and the family member of an EEA citizen → Registration certificate of an EEA citizen

MY CASES

Cases of the recent period

new application

new application

Select case type

EEA citizen and the family member of an EEA citizen

Application for residence permit

Application for temporary residence permit (working holiday)

permanent residence permit (settlement)

Announcement

Announcement of the birth of a child

Application for extension of immigration, permanent residence, interim permanent residence

new application

Select case type

EEA citizen and the family member of an EEA citizen

If you wish to stay in Hungary for more than 90 days, and:

- if you are the citizen of EEA member state, or
- the family member of an EEA citizen,

please select from the following:

- Registration certificate of an EEA citizen
- Permanent residence card of an EEA citizen who already has a registration certificate
- Residence card of the family member of an EEA citizen
- Permanent residence card of family member of an EEA citizen who already has a residence card
- Application for a long-term residence card for a family member of an EEA citizen

1. Click on edit and fill out the required information. If you finished, click on save.

2. Click on Registration certificate of an EEA citizen and fill out the required information. If you finished, click on save.

3. Click on „file attachments” and upload the required documents .

EDIT: EEA CITIZEN AND THE FAMILY MEMBER OF AN EEA CITIZEN

back

Personal details of the applicant

title: dr. prof. title: dr. prof.
Surname (as in passport):
Surname at birth:
mother's maiden name:
no:
 Female Male
marital status:
 Divorced Married Single Widowed
date of birth: YYYY-MM-DD place of birth:
country of birth: --please select-- citizenship: --please select--
nationality: --please select-- email address:
phone number:

place of residence in Hungary

postcode: town:
district: name of public place:
type of public place: --please select-- house number:
building: staircase:
floor: --please select-- door:
Legal basis of registering the address in case of recording the first place of residence:
 I declare that I have ownership rights to the indicated flat
 I attach the consent of the indicated flat's owner or of the person entitled to use the flat with other legal title

back Save

EEA CITIZEN AND THE FAMILY MEMBER OF AN EEA CITIZEN, REGISTRATION CERTIFICATE OF AN EEA CITIZEN

back

EEA citizen and the family member of an EEA citizen (filled) Registration certificate of an EEA citizen (not completed) file attachments

Edit »

4. Don't forget to submit the application!

Optional documents

other document you consider necessary (1)	missing	Upload »
other document you consider necessary (2)	missing	Upload »
other document you consider necessary (3)	missing	Upload »
other document you consider necessary (4)	missing	Upload »
other document you consider necessary (5)	missing	Upload »

submit application Delete application back

3. Residence permit for the purpose of study

Click on new application → Application for residence permit → Pursuing studies or student mobility

MY CASES

Cases of the recent period

new application

new application

Select case type

- EEA citizen and the family member of an EEA citizen
- Application for residence permit**
- Application for temporary residence permit (working holiday)
- Residence Card
- Announcement
- Announcement of the birth of a child
- Beneficiary of temporary protection

Application for residence permit

If you entered Hungary without visa and you wish to stay in Hungary for more than 90 days,

- Guest self-employment
- Seasonal employment
- employment for the purpose of investment
- employment
- residence permit for guest workers
- Hungarian Card
- EU Blue Card
- Intra-corporate transfer and long-term intra-corporate mobility
- Research or long-term mobility of researchers
- Corporate Card
- Pursuing studies or student mobility**
- Seeking a job or starting a business
- education/training programme
- Traineeship
- Official
- White Card

On the following slides you will find help to fill out the application form.

Not all questions are illustrated, only the ones that often cause confusion.

Fill the application for residence permit form!

First application/extension of residence permit

I declare that the procedure is exempt of fee.*:

yes no

Extension of the residence permit*:

no

place of entry:

date of entry:

- Click on **yes** if you are
- state scholarship holder (Stipendium Hungaricum, SCYP, Diaspora, etc.)
 - citizen of Ukraine or Belarus
- Click on **no** if you are
- self-paying student
 - Erasmus/mobility student
 - other

Receive the issued document at:

email address*:

phone number:

Receive the issued document at*:

Applicant will collect the document at the issuing authority. Applicant requests delivery of the document by way of post.

Address of postal delivery:

residence of applicant postal address of representative

All residence permits for the purpose of study are sent to the address of the university by post. On the site there are still two options to choose from. Please select the second one as you can see in the example. Even if you click the option to collect the permit in person, it will still be sent to the university by post, according to the law.

Legal basis of the application

Legal basis of the application*:

Continuing Studies

Always choose „*continuing studies*” as the legal basis of the application.

Fill out the following section with the address of ELTE as written in the example. (You don't have to fill out the blank parts.)

The education establishment will receive the document **by way of post**.

name of the institution*:

Eötvös Loránd Tudományegyetem

postcode*:

1053

town*:

Budapest

name of public place*:

Egyetem

type of public place*:

Square

house number*:

1-3.

building:

staircase:

floor:

--please select--

door:

Details of the host institution

name of the institution*:

Eötvös Loránd Tudományegyetem

postcode*:

1053

town*:

Budapest

name of public place*:

Egyetem

type of public place*:

Square

house number*:

1-3.

building:

staircase:

floor:

--please select--

door:

type of training*:

type of training*:

Tertiary Graduate Education

In this section please choose „*preparatory training*” if you are participating in the language learning foundation programmes. In any other cases please select „*undergraduate training*”.

Submit your application

1. Click on „pursuing studies or student mobility” and fill out the required information. If you’re finished, click on save.
2. Click on „Notification of accomodation/change of accomodation” and fill out the required information. If you’re finished, click on save.
3. Click on „file attachments” and upload the required documents .

APPLICATION FOR RESIDENCE PERMIT, STUDY OR STUDENT MOBILITY, NOTIFICATION OF ACCOMMODATION/CHANGE OF ACCOMMODATION

back ?

Application for residence permit (filled) study or student mobility (not completed) Notification of accommodation/change of accommodation (filled)

file attachments

Edit »

4. Do not forget to submit your application!

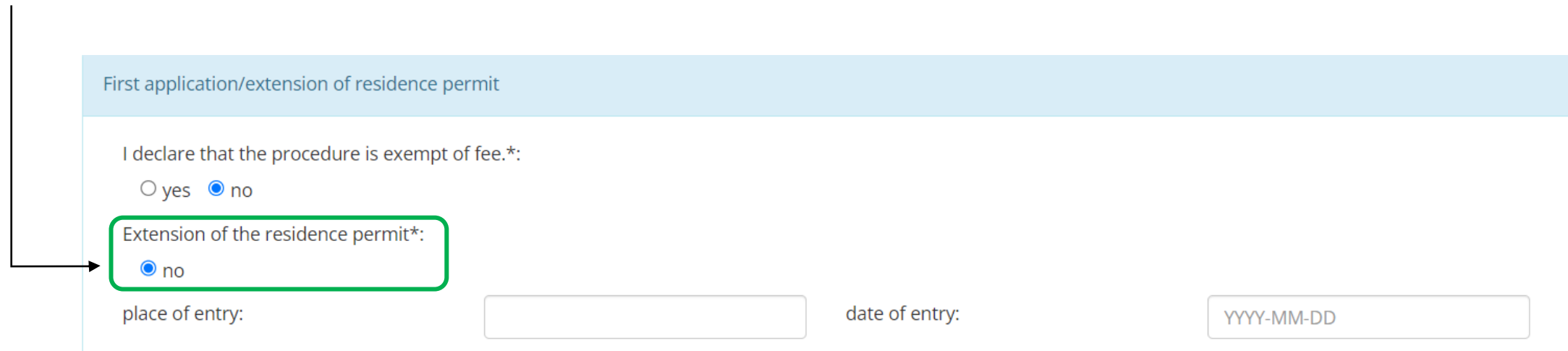


4. Extension of residence permit for the purpose of study

To apply for the extension of your residence permit, you need to fill the exact same form: *pursuing studies or student mobility*. Follow the instructions from slide 6!

It is highly recommended to read about the deadlines of the extension [here](#).

Because of the new immigration law, every application submitted for the first time after 2024. March 01. is considered as a new application, therefore only the "no" option can be chosen. Important: **It does not affect the continuity of your previous permit(s), it is just a formality.**



First application/extension of residence permit

I declare that the procedure is exempt of fee.*:

yes no

Extension of the residence permit*:

no

place of entry:

date of entry:

The image shows a screenshot of a web form for a residence permit application. A light blue header bar contains the text 'First application/extension of residence permit'. Below this, there is a declaration section: 'I declare that the procedure is exempt of fee.*:' with two radio buttons, 'yes' and 'no', where 'no' is selected. The next section is 'Extension of the residence permit*:', which also has two radio buttons, 'yes' and 'no', with 'no' selected. This section is highlighted with a green rectangular box. Below this, there are two input fields: 'place of entry:' followed by an empty text box, and 'date of entry:' followed by a text box containing the placeholder 'YYYY-MM-DD'. A black arrow on the left side of the form points from the top towards the 'no' option in the 'Extension of the residence permit*' section.

5. Announcement in case of student mobility

Click on New application → Announcement → Announcement in Case of Student Mobility

The screenshot displays a user interface for managing cases. On the left, under 'MY CASES', there is a section 'Cases of the recent period' with a 'new application' button highlighted by a red box. An arrow points from this button to a 'new application' menu. In this menu, the 'Announcement' option is highlighted with a red box, and an arrow points to a detailed view of this option. The detailed view shows a list of announcement types, with 'Announcement in case of student mobility' highlighted by a red box. Below this list, there is a descriptive paragraph and a list of specific announcement types.

MY CASES

Cases of the recent period

new application

new application

Select case type

- EEA citizen and the family member of an EEA citizen
- Application for residence permit
- Application for temporary residence permit (working holiday)
- permanent residence permit (settlement)
- Announcement**
- Announcement of the birth of a child
- Application for extension of immigration, permanent residence, interim permanent residence

Announcement

If you hold a residence permit in Hungary and wish to report a change of your accommodation, or as an employer, you wish to report the commencement, termination or frustration of the employment of a foreign employee

- Announcement in case of student mobility**
- Commencement of employment
- Foglalkoztatás megkezdésének bejelentése menedékes foglalkoztatott esetén
- Termination of employment
- Foglalkoztatás megszűnésének bejelentése menedékes foglalkoztatott esetén
- Employment has not commenced
- Notification of change of accommodation
- Notice in case of researcher short-term mobility
- Guest investor

1. Click on edit and fill out the required information.
When you are finished, click on save.

EDIT: ANNOUNCEMENT

back

Personal details of the applicant

Surname (as in passport)*:	<input type="text"/>	First name (as in passport)*:	<input type="text"/>
mother's maiden name*:	<input type="text"/>	mother's first name*:	<input type="text"/>
date of birth*:	<input type="text" value="YYYY-MM-DD"/>	country of birth*:	--please select--
place of birth*:	<input type="text"/>	no*:	--please select--
citizenship*:	--please select--	marital status*:	--please select--
email address*:	<input type="text"/>	phone number*:	<input type="text"/>

back **Save**

2. Click on „Announcement in case of student mobility”. If you're finished, click on save.

ANNOUNCEMENT, ANNOUNCEMENT IN CASE OF STUDENT MOBILITY

back

Announcement (filled) **Announcement in case of student mobility (not completed)** file attachments

Edit »

3. Click on „file attachments” and upload the required documents.

General documents to be attached

full copy of valid passport	missing	Upload »
residence permit	missing	Upload »
power of attorney, if any	missing	Upload »
signed datasheet for recording accommodation	missing	Upload »
apartment lease agreement, or document confirming the ownership of the apartment, or hosts statement.	missing	Upload »

submit application Delete application back

4. Don't forget to submit the application!

6. Change of Accommodation

Click on New application → Announcement → Notification of Change of Accommodation

The screenshot shows a web application interface with the following elements:

- MY CASES** section on the left, containing a sub-section **Cases of the recent period** with a **new application** button highlighted by a red box.
- A **new application** dropdown menu with a blue header **Select case type**. The **Announcement** option is highlighted by a red box.
- An **Announcement** page with a green header. It contains a descriptive paragraph: *If you hold a residence permit in Hungary and wish to report a change of your accommodation, or as an employer, you wish to report the commencement, termination or frustration of the employment of a foreign employee*.
- A list of options below the paragraph, with **Notification of change of accommodation** highlighted by a red box.

Arrows indicate the navigation flow: from the **new application** button to the **Announcement** option in the dropdown, and from the **Announcement** option to the **Notification of change of accommodation** option in the list.

1. Click on edit and fill out the required information.
When you are finished, click on save.

EDIT: ANNOUNCEMENT

back

Personal details of the applicant

Surname (as in passport)*:	<input type="text"/>	First name (as in passport)*:	<input type="text"/>
mother's maiden name*:	<input type="text"/>	mother's first name*:	<input type="text"/>
date of birth*:	<input type="text" value="YYYY-MM-DD"/>	country of birth*:	--please select--
place of birth*:	<input type="text"/>	no*:	--please select--
citizenship*:	--please select--	marital status*:	--please select--
email address*:	<input type="text"/>	phone number*:	<input type="text"/>

back Save

2. Click on „Notification of change of accommodation”. If you're finished, click on save.

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

Announcement (filled) Notification of change of accommodation (not completed) file attachments

Edit »

3. Click on „file attachments” and upload the required documents.

General documents to be attached

full copy of valid passport	missing	Upload »
residence permit	missing	Upload »
power of attorney, if any	missing	Upload »
signed datasheet for recording accommodation	missing	Upload »
apartment lease agreement, or document confirming the ownership of the apartment, or hosts statement.	missing	Upload »

submit application Delete application back

4. Don't forget to submit the application!

In case of any questions, we are happy to help you!

Read our [website](#) for more information.

Write an e-mail to visa@elte.hu.