



EÖTVÖS LORÁND
UNIVERSITY | BUDAPEST

RECTOR'S CABINET INTERNATIONAL STRATEGY OFFICE

H-1056 Budapest, Szerb street 21–23.

+36-1-411-6543

iro@elte.hu

www.elte.hu

Call for Application ELTE International Alumni Ambassadors

1. Who are ELTE International Alumni Ambassadors:

An **ELTE International Alumni Ambassador** is a graduate who actively represents the university in their local communities worldwide by both strengthening the ELTE alumni community and supporting the promotion of the university's degree programmes to prospective students.

As trusted voices with first-hand knowledge, ELTE International Alumni Ambassadors:

- Inspire future students by sharing authentic stories;
- Support prospective applicants with insights and advice;
- Promote ELTE's degree programmes in their local context through outreach and engagement;
- Contribute to building and maintaining active alumni communities in their country or region;
- Contribute to the university's international visibility and community.

ELTE International Alumni Ambassadors play a key role in building connections between the university and future generations of students, helping them make informed decisions about studying abroad. At the same time, they contribute to strengthening local alumni networks, fostering connections among graduates, and maintaining a meaningful, long-term relationship with Eötvös Loránd University.

2. Why you should decide to be an ELTE International Alumni Ambassador:

Becoming an ELTE International Alumni Ambassador is a unique opportunity to stay connected to your university while developing professionally and expanding your network.



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As an ELTE International Alumni Ambassador, you will:

Make an impact

- Help future students from your country or region
- Share your journey and inspire others

Expand your global and local network

- Connect with fellow alumni across the world and in your local community
- Engage with university staff and international communities
- Build meaningful personal and professional relationships

Build your professional profile / Support your career development

- Gain experience in communication and international engagement
- Strengthen your CV and LinkedIn with ambassador activities
- Expand your professional network
- Be recognized for your contribution (e.g. certificates, featured profiles)

Develop valuable skills

- Strengthen your leadership, project management, and teamwork skills
- Gain experience in community building and international collaboration

Stay connected

- Remain part of the university's international life
- Participate in exclusive events and initiatives
- Play an active role in developing and sustaining your local ELTE alumni community

Gain recognition and contribute to ELTE's reputation

- Receive an official certificate for your activities
- Contribute to strengthening ELTE's international reputation, enhancing the value of your degree



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3. Who is eligible:

We welcome applications from ELTE alumni who are motivated to contribute and represent the university internationally.

You are eligible to apply if you:

- Have graduated from Eötvös Loránd University (any degree level) or had an active student status at ELTE for at least one semester
- Are registered as an ELTE alumni member in the International Alumni Chapter
- Have a positive student experience you are willing to share
- Have good communication skills in English
- Are active on at least one communication channel (e.g. social media, professional networks, community groups)

We particularly welcome applicants who:

- Are interested in supporting prospective students and engaging with international audiences
- Are motivated to contribute to and strengthen an ELTE alumni community in your country or region
- Have an international mindset
- Enjoy interacting with people from different cultural backgrounds
- Are proactive, reliable, and self-motivated
- Are currently based in or connected to a target country/region (preferred but not required)

4. Responsibilities:

Program duration:

Term of the International Alumni Ambassador Program for Year 1:

The International Alumni Ambassador position is offered for an initial term of 12 months, with the possibility of renewal for up to two additional 12-month periods (maximum total duration: 36 months).



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- **Start of program:** October 2026
- **End of Year 1:** August 2027
- **Possible extensions:**
 - September 2027 – August 2028
 - September 2028 – August 2029

Time commitment and support:

Expected time commitment: 4-8 hours/month (depending on the selected role and level of engagement)

We are mindful of our alumni's commitments and responsibilities, and we seek to ensure that activities related to the program remain manageable and complement their career and family-related duties.

Ongoing support: Your work will receive continuous support from the ELTE International Strategy Office. You will not be alone in this role—onboarding, guidance, and ongoing assistance will be provided throughout the program.

This is a **voluntary, unpaid role**. Recognition is provided through certificates, featured profiles, and networking opportunities.

Roles within the program:

The ELTE International Alumni Ambassador Program offers different ways to contribute based on your strengths and interests. Applicants may apply as a:

- **Content Creator** – focusing on video and social media content, and/or written and visual storytelling;
- **Student Outreach Representative** – focusing on presentations, communication, and engagement with prospective students;
- **Local Alumni Group Leader** – focusing on building and maintaining an ELTE alumni community in your region.



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Duties may include:

General responsibilities (applicable to all Alumni Ambassadors):

- Create and submit your ELTE International Alumni Ambassador profile for the university website. Alumni Ambassador profiles may include contact details and testimonials and may also be featured in printed and online promotional materials.
- Act as a point of contact for prospective students interested in ELTE.
- Participate in the online Alumni Ambassador Kick-Off Meeting and the Alumni Ambassadors Mid-Term Meeting.
- Maintain active engagement and professional communication throughout the program.
- Take part in Instagram takeovers on the @elteinternational and ELTE Alumni International social media platforms (in line with provided guidelines).
- Submit an annual action plan and report.
- Share news for ELTE's online platforms and ELTE news on own channels.

Typical responsibilities of Content Creators:

- Create digital (video and/or non-video) content about your ELTE experience and current career for ELTE Alumni International and/or ELTE International social media platforms such as Instagram, Facebook, and LinkedIn. (Please note that for content purposes we can only use your own photos and videos.)
 - Instagram takeover (based on guidelines);
 - Write blog posts for the university website (2 posts per year).
- Participate as an interviewee or actor in university video productions. (organized by the university).
- Occasionally participate as a podcast guest (organized by the university).
- Contribute to additional content-related initiatives supporting prospective and current students, as needed



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Typical responsibilities of Student Outreach Representatives:

- Occasionally attend (together with ELTE staff) education fairs and other online or in-person events, and deliver presentations about your ELTE experience and personal journey. (Note: participation may require sharing personal data with third-party event organizers.) These events are organized or coordinated by ELTE International Strategy Office.
- Back-to-school presentations (once a year): deliver presentations at your former high school or university (online or in person).
- Participate in meetings with visiting partners, embassies, or prospective student groups.

Typical Responsibilities of Local Alumni Group Leaders:

- Set up and lead your Local International Alumni Group (if not already established).
- Coordinate group operations and oversee activities.
- Encourage local graduates to register in ELTE's alumni database (alumni.elte.hu/en).
- Organise at least two social events for your group members per year (e.g., meetups, cultural programs).
- Maintain, where possible, connections with the local Hungarian community in your country.
- Explore sponsorship or partnership opportunities.
- Manage communication channel for your Local International Alumni Group (an online group on alumni.elte.hu/en)
- Welcome new alumni and connect with prospective students.
- Act as the liaison between your group and the International Strategy Office.



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Additional notes:

Responsibilities may overlap, and Alumni Ambassadors may participate in multiple roles depending on their interests, availability, and the university's needs.

The exact tasks and level of involvement will be determined individually at the beginning of each Program Year, based on the Alumni Ambassadors' application, interests, competences, and institutional priorities.

5. How to apply:

Application deadline: 31 August 2026 (Monday), 23:59 (CET)

Please fill in the application form here:

https://www.elte.hu/en/elte_alumni_ambassador_application_form

The following information must be submitted with your application via the Online Application Form:

- Basic personal information
- A brief personal introduction and motivation statement
- A short description of the ambassadorial role you are most interested in, and how you would utilize your skills in that role

6. Selection process:

1. **Check your eligibility (see Section 3)**
2. **Complete and submit the online application form by 31 August 2026**
3. **Online Interview:** The International Strategy Office will review applications and invite shortlisted candidates to an online interview via Microsoft Teams.
4. **Selection and notification:** Following the interviews, applicants will be notified about the outcome and next steps.
5. **Training and start of activities:** Once accepted, participants will attend an annual online training session and officially begin their ambassador activities.



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7. Timeline:

15 July 2026	Call for Applications opens
31 August 2026, 23:59 (CET)	Application deadline
1 August – 15 September 2026 (ongoing)	Interviews (only shortlisted applicants will be invited)
20 September 2026	Announcement of results
October 2026	Kick-off meeting; Individual commitments discussed and agreement signed
October 2026 – August 2027	Annual training session to support skill development and project implementation Quarterly online meetings (Optional) in-person meetings, where applicable Ambassadors carry out their activities and projects throughout the period
February 2027	Mid-Year Alumni Ambassador Meeting
August 2027	Conclusion of Year 1 and program evaluation
Continuation	Alumni Ambassadors who successfully complete Year 1 will be encouraged to continue their participation in Year 2.

8. Contact:

For further information, please contact:

Ms Szonja FAJT

International Alumni Coordinator (Intern)

International Alumni Chapter

International Strategy Office, Rector's Cabinet, ELTE

international.alumni@elte.hu

Budapest, 14 July 2026