



ELTE
EÖTVÖS LORÁND
TUDOMÁNYEGYETEM

TEHETSÉGGONDOZÁSI TANÁCS



Request to authenticate contracts via Client Gate

Dear Student,

We would like to ask you to open a "Client gate", which is a Gateway to e-Government, which will enable a digital - and at the same time quicker - administrative process, as it will allow you to sign your Grant Contract electronically.

You can register this way:

Any person can get access to the e-Government portal for private individuals: not only Hungarian citizens but also other nationals. You can get a user account at any local government office in Hungary, or at the foreign embassies or consulates of Hungary. If you are a Hungarian citizen, you will only need your Hungarian ID card; if you are a citizen of an EEA country, you will need either your EEA ID card or your passport; if you are a citizen of another country, you will need your passport.

To make an appointment for registration at a Hungarian government office, click here to [Időpontfoglalás](#)". You will get to a screen where you first need to select your case.

For "Ügycsoport", you need "Ügyfélkapu, E-ügyintézés".

Then the "Ügy" should be "Ügyfélkapu regisztráció".

Next you select the location (your preferred government office), first by county, then by address.

You should also indicate a date range you prefer, and provide your contact data.

The next screen will show you available appointments at the locations you have selected.

In the Government office:

When you are registering for the Client Gate, you will be asked to show your ID document and provide an email address where you can receive notifications from the platform. You will be required to select a *username*, and a *password* will be generated for you. After registration, you must activate your user account within 5 days and change the original password, otherwise your account will be deleted.

If for some reason you are unable to open a client gate (e.g. because you are no longer in Hungary), please let us know.

Thank you in advance for your cooperation!

Best regards,

ELTE Talent Support Council

email: tehetseggondozasitanacs@elte.hu